

# The Lane Design Worksheet

*A one-page working worksheet based on The Lane Design Method from philreichert.org*

**Purpose:** Use this worksheet to identify a recurring task, name the friction, and design a more repeatable operating lane.

## 1. Identify the recurring work

What task or type of work do you repeatedly perform? \_\_\_\_\_

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## 2. Name the friction

What repeatedly slows the work down, creates inconsistency, or forces unnecessary rework?

- Switching from one task to another
- Reinventing structure each time
- Manual setup work
- Unclear next steps
- Quality depends on memory or rescue
- Other: \_\_\_\_\_

## 3. Define the lane

List the repeatable steps that form the operating lane.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

## 4. Create one structural improvement

Choose one improvement that would make the work easier to repeat.

- Template
- Checklist
- Scoring method
- File structure
- Workflow sequence
- Other: \_\_\_\_\_

## 5. Define the next action

What is the first small change you will implement to improve the lane?

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